



Finance Council

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Meeting Agenda
May 4, 2005
1:30 p.m.

Attending for VITA: Austin Matthews, Dee Piscella, Barb Rudolph, Susan Woolley, Suzanne Piland, Dennis Brink and Mark Pringle

Attending for Agencies: Jack Christian, DMV; Doug Page, DOA; Helen Tarantino and Beth Franklin, DOH; Joe Kapelewski, VDACS; Jeffrey Waite, DPOR; James Damato, DOE; Stacy McCracken, VDOT; Tim Bishton, DCR

Austin Matthews welcomed attendees and encouraged open participation on financial issues of interest to all agencies, followed by introductions.

Discussion of Year-End processes

Susan Woolley called attention to the March 16th guidance with particular attention on the special June billing and the May 13th order deadline.

Discussion of Savings Methodology

VITA enabling legislation creating the Investment Fund and the need to standardize the way VITA and agencies calculate savings from IT initiatives called for the development of this methodology with the participation of the APA and JLARC. Enterprise projects, licensing software and shared servers are examples of initiatives that are underway. Comments from members of the Finance Council should be provided to Suzanne by May 16.

PPEA Update

Austin Matthews provided an overview of the timeline for PPEA decisions on Infrastructure and Enterprise Applications. The schedule includes final approval of any recommended agreements by October 31, 2005.

Discussion of Move to Shared Services

Mark Pringle reviewed the progress of moving to new pricing models for desktop services and servers. New rates will be developed, approved by the ITIB and JLARC, and become effective on October 1.

Review of impact of General Assembly Actions

Barb Rudolph reviewed the Governor's recommendations, member amendments and actions on VITA budget requests, pending final action by the governor due May 4. As suggested by the Council, discussion of legislative decisions and their potential impact on customer agencies, the Finance Council may wish to take a position on a strategy to take to the ITIB and DPB to address any concerns with the final VITA budget.

FY06 Spending Plans

VITA's solicitation of agency expenditure plans for FY06 was discussed. Concern was expressed that state/local shared costs would be impacted after locality targets go out in May-June for local board approvals prior to July 1. Changes such as increases resulting from new rates will create hardship and cannot realistically be remedied by adjustments in the "caboose bill" in time to allow agencies to adjust their FY 2006 operating budgets.

Payment Terms Change

Austin Matthews reviewed the need to move to ten day payment terms to meet the cash flow issues in the VITA post consolidation environment. Large agency customers with multiple charge back requirements found the arrangement difficult and a liberal waiver approach will be taken.

Charter for Agency Review Committee or Replacement

Susan Woolley and Austin Matthews reviewed the success of the Agency Review Committee. A new replacement group should be chartered that could report to the Finance Council on procurement matters.

APR Process Reengineering

Dennis Brink reviewed the plan to reengineer the APR process. He presented a brief four question survey to members of the Finance Council. Responses were requested to Dennis or Suzanne by May 16.

eVA Ordering for IT Infrastructure Goods and Services

Austin Matthews reviewed a preliminary report of eVA purchases >\$1000 that should have gone through VITA. DGS was refining data to develop a detail report of in-scope agency expenditures under IT commodity codes.

The next meeting of the Finance Council will be scheduled for July and will include an update on shared services rates and savings by agencies.